

## Troop 1 Job Description- Troop Quartermaster

Reports To: Assistant Senior Patrol Leader, Committee Quartermaster, and Scoutmaster.

### Specific Duties:

- Keep records of patrol and troop equipment
- Keep equipment in good repair
- Issue equipment and see it is returned in good clean order
- Suggest new or replacement items
- Once a month, sweep the shed out, dust the shelves, and wipe them clean with a wet cloth
- Make sure everything is stored in its assigned place
- Open and lock shed for meetings and campouts (see SPL or any SM for key)
- The shed is to remain locked at all times unless the Committee Quartermaster, Scoutmaster, or any Troop Quartermaster is in it
- Set a good example at all times
- Wear the uniform correctly
- Live by the Scout Oath and Law
- Attend all Patrol Leader's Council Meetings
- Any other jobs as requested by SPL, ASPL or any SM

*I understand by signing below that I am expected to fulfill my duties as Troop Quartermaster. I understand that if I don't complete my duties satisfactorily, I won't receive credit for time in office or may be replaced in my job.*

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Scout's Signature

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Parent's Signature